



Hygiene Policy

Mid Annandale Playcare wants all children and their families to enjoy their time here, and to feel and be safe in the environment provided.

We aim to provide a hygienic and safe environment for children and other users of M.A.P and to educate the children in good hygiene practices.

Methods

- The premises are cleaned regularly by cleaning staff and other user groups of the building are encouraged to clean after themselves. Cleaning tasks are completed at the end of each day and signed by a member of staff. Deep clean happens during school holidays, inservice, Christmas closure etc.
- Children are supervised and encouraged to wash their hands after using the toilet or being changed. Staff model this good practice. Paper towels are used for drying hands to prevent cross contamination.
- Hand washing is a routine event before children and staff enjoy their breakfast, snack, lunch or tea.
- Children are encouraged to use tissues to wipe their own nose and to dispose of the tissue in the bin. Where a child needs assistance wiping their nose, adults assist and model correct disposal of the tissues afterwards.
- All cleaning equipment is colour coded for use in specified areas. This prevents cross contamination.
- Rubbish is disposed of in bins, which are emptied outside after the session. All food and drink waste is taken outside for disposal. Rubbish is disposed of in individual bins i.e. food waste, paper and general.
- Rubbish which has been contaminated by bodily fluids (including used nappies) is disposed of in the correct bins which are lockable wheeled unit serviced fortnightly.
- Soiled clothing is bagged for children to take home. It is stored out of the reach of children until the end of the session and handed directly to the parent or carer by a member of staff.
- When dealing with bodily fluids (administering First Aid, changing a child, etc) staff wear disposable gloves and aprons which are disposed of in the nappy bin so children cannot access them.
- Staff wash hands and wipe all surfaces before preparation of food and drinks. Staff follow their Food
- Hygiene training good practices. Tables for eating are wiped before food is served.
- Toys and other equipment are cleaned and replaced on a regular basis and as required. Outdoor equipment i.e. the climbing frame is washed each morning with hot soapy water.
- Good hygiene is regularly discussed with children/staff through general conversation and through planned activities/staff meetings.
- The Hygiene Policy is an integral part of the induction of a new member of staff and is discussed with Manager/Deputy.
- Hot soapy water is used for washing toys and equipment. Bleach is used in the event of an outbreak.

- Babies and children are supervised through hand washing after nappy changes. (See nappy changing procedure).
- In the event of an outbreak MAP staff will contact the Health Protection Scotland Team and submit a notification to the Care Inspectorate.